Educational Administration

Courses

**ED ADM 6000 Seminar:** 1-10 semester hours

**ED ADM 6201 Knowledge Contexts of Education Administration and Policy:** 3 semester hours
Prerequisites: Admission to master, doctoral, and/or certification programs in Education Administration or consent of instructor. This course is a survey of the various views of knowledge that have influenced the nature of the organizational structures and policies of American educational institutions. The course is framed both by the purposes of American education and the “scientific management” movement of the first quarter of the 20th Century.

**ED ADM 6204 Economic Contexts of Education:** 3 semester hours
Prerequisites: ED ADM 6201, concurrent with ED ADM 6201, or consent of instructor. This course is a critical examination of those aspects of local, state, and national economic structures which influence the nature of education policies and their concomitant practices.

**ED ADM 6205 Legal Contexts of Education:** 3 semester hours
Prerequisites: ED ADM 6201, concurrent with ED ADM 6201, or consent of instructor. This course is a critical examination of both (1) local, state, and federal laws and (2) Western notions of justice within which education policies are constituted and their concomitant practices implemented.

**ED ADM 6301 Ed Admin Policy Analysis:** 3 semester hours
Prerequisite: Graduate Standing. This graduate level course provides an introduction to education policy issues. Additionally, the course provides an overview of the tools and skills necessary to conduct policy analysis and research. The focus of the course is on PK-Post Secondary education policy in the United States. This course is cross-listed as PP ADM 6301 and POL SCI 6301.

**ED ADM 6302 Elementary School Administration:** 3 semester hours
Prerequisites: Completion of at least fifteen credit hours of the M.Ed. in Education Administration or consent of instructor. This course is a comprehensive, systematic study of the elementary school principalship. Emphasis is placed on relating theories of learning, teaching, and organization to effective administration of elementary schools.

**ED ADM 6303 Middle School Administration:** 3 semester hours
Prerequisites: Completion of at least fifteen credit hours of the M.Ed. in Education Administration or consent of instructor. This course is a comprehensive, systematic study of the middle school principalship. Emphasis is placed on relating theories of learning, teaching, and organization to effective administration of middle schools.

**ED ADM 6304 Secondary School Administration:** 3 semester hours
Prerequisites: Completion of at least fifteen credit hours of the M.Ed. in Education Administration or consent of instructor. This course is a comprehensive, systematic study of the secondary school principalship. Emphasis is placed on relating theories of learning, teaching, and organization to effective administration of secondary schools.

**ED ADM 6305 School District Administration:** 3 semester hours
Prerequisite: Enrollment in Advanced Certification Program and/or consent of instructor. Course focuses on current research about school district administration; also deals with major central office issues including: board/superintendent relations, central office organization, the function and authority of assistant superintendents and program directors, and the administrative team approach to school district administration.

**ED ADM 6306 Special Education Administration:** 3 semester hours
Prerequisites: Completion of graduate degree in Special Education, Education Administration or consent of instructor. A study of organizational issues in special education and implications for practices and procedures. Specific attention will be given to special education delivery systems, compliance standards, funding sources, and regulatory standards.

**ED ADM 6307 Integrated Curriculum for Special Education Administrators:** 3 semester hours
Prerequisites: Graduate Standing. Development of skills to understand, supervise and evaluate the integration and differentiation of curriculum. Intended for special education administrators.

**ED ADM 6315 Middle School Educational Philosophy:** 3 semester hours
An in-depth examination of the educational philosophy and historical basis of middle level schools, and the relationship between philosophy and middle school organizational practices. Includes a review of the research, organizational structures, and current trends and practices.

**ED ADM 6317 Supervision and The Middle School Child:** 3 semester hours
The unique developmental characteristics and needs of early adolescents are explored through a variety of supervisory activities involving middle level students, teachers, and administrators. The implications of economic and ethnic diversity for middle level schools will also be addressed.

**ED ADM 6401 School Staff Development and Supervision:** 3 semester hours
Prerequisites: ED ADM 6201, concurrent with ED ADM 6201, or consent of instructor. This course provides an examination of the conceptual bases and practical applications of staff development and supervision in educational settings. It explores relevant conceptual models presented as heuristic devices to consider a variety of administrative techniques to assess needs, plan, deliver, and evaluate staff development and supervision programs in schooling.

**ED ADM 6402 School Personnel Administration:** 3 semester hours
Prerequisites: Advanced standing and/or consent of instructor. This course is a comprehensive, systematic study of problems in planning, recruitment, selection, induction, and retention relative to school personnel.

**ED ADM 6403 Problems in School Public Relations:** 3 semester hours
Prerequisites: Advanced standing and/or consent of instructor. This course is an examination of a range both traditional and critical perspectives relevant to home-school-community relations.

**ED ADM 6404 Collective Negotiations in Education Organizations:** 3 semester hours
Prerequisites: Advanced graduate standing and/or consent of instructor. This course focuses on the concepts, issues, and processes involved with collective negotiations (bargaining) in American educational organizations. The major issues addressed in the course include recognition procedures, bargaining unit determination, the scope of negotiations, the proposal and counterproposal, compromise, impasse procedures, and master contract management.
ED ADM 6407 School Staff Development & Supervision - Special Ed Administration: 3 semester hours
Prerequisites: Completion of graduate degree in Special Education, Education Administration or consent of instructor. This course provides an examination of the conceptual bases and practical application of staff development and supervision for special education settings for staffs serving special education students. It explores relevant conceptual models presented as heuristic devices to consider a variety of administrative techniques to assess needs, plan, deliver, and evaluate staff development and supervision programs serving students with special education needs.

ED ADM 6449 Using Technology in Administration Processes: 3 semester hours
Same as ED TECH 6449. Prerequisites: A course in measurement, statistics, or evaluation, or consent of instructor. This course will explore how the use of data analysis with technology can be applied in the administration of schools or other work settings. Administrators will explore software tools and their implications for making decisions. A case study will be completed on the implementation of a technology in a school or other appropriate setting.

ED ADM 6497 Problems: 1-10 semester hours

ED ADM 6501 Principles of Public School Finance in Missouri: 3 semester hours
Prerequisites: Advanced graduate standing and/or consent of instructor. Course is designed to analyze and study critical areas of public school finance at the local and state levels, highlighting the role of such factors as legislative procedures, principles of local and state support, budgeting and accounting procedures, assessment of property, etc.

ED ADM 6502 School Buildings and Sites: 3 semester hours
Prerequisites: Advanced graduate standing and/or consent of instructor. This course deals with methods and procedures for (1) projecting the future building and facility needs of a public school district, (2) supervising actual planning and construction of educational facilities, (3) optimizing the use of current facilities, and (4) maintenance of buildings, grounds, and equipment.

ED ADM 6503 Organizational Change in Education: 3 semester hours
Prerequisites: Advanced graduate standing and/or consent of instructor. This course deals with (1) developing strategies for assessing educational needs, (2) methods of assessing the school’s “organizational health”, (3) the designing of educational change strategies involving theory-based models, (4) using systems analysis techniques to implement educational change, and (5) methods of involving students and staff in incorporating meaningful organizational change strategies in educational institutions.

ED ADM 6601 Administration of Adult and Community Education: 3 semester hours
Prerequisites: Graduate standing and consent of instructor. A course designed to familiarize the student with the structure, purpose, and processes of community education with particular emphasis being placed on the administrative theories and functions of adult education.

ED ADM 6602 Programming in Community and Adult Education: 3 semester hours
Prerequisites: ED ADM 6601 and/or consent of instructor. Study and analysis of basic situations in which community and adult educational programming take place. Within this framework, application will be made of a fundamental series of steps essential to sound educational programming.

ED ADM 6701 Leadership for Equity: 3 semester hours
Prerequisites: Graduate standing. Exploration of the concepts of leadership. Instructional activities include creating a personal philosophy of leadership and education and examining leadership in different contexts such as learning organizations, volunteer groups, crisis-response, hierarchical vs. democratic as well as education organizations.

ED ADM 6702 Supervision of Instruction I: 3 semester hours
Prerequisites: Admission to the MEd program in Education Administration. Exploration of the transition challenges in implementation of the Missouri Learning Standards. Emphasis upon effective supervision of observed instruction in multiple subject areas along with actionable methods of improvement. Also explored are the techniques used to conduct difficult conversations regarding practice.

ED ADM 6703 Vision and Mission I: 3 semester hours
Prerequisites: B- or better in ED ADM 6701. Skill development in fostering staff collaboration and development of a shared vision of school purpose. Also explored are means of articulating the mission and goals that derive from the vision and purpose. Emphasis upon incorporating democratic principles in the implementation of the mission and vision.

ED ADM 6704 Data-Driven Instruction and Team Leadership I: 3 semester hours
Prerequisites: B- or better in ED ADM 6701. Preparation to use data as an asset in building high performance in schools, as an analytic tool, and a means of continuous measurement. Significant emphasis upon team building techniques and the use of data. Taken concurrently with ED ADM 6705.

ED ADM 6706 Diagnostic and Strategic Planning: 3 semester hours
Prerequisites: B- or better in ED ADM 6703. Application of skills in developing, communicating and implementing a vision and mission for student success. Acquisition and application of skills used in diagnosing school conditions and data and developing action plans to address challenges in schools. Taken concurrently with ED ADM 6707.

ED ADM 6707 Supervision of Instruction II: 3 semester hours
Prerequisites: B- or better in ED ADM 6702. Acquisition of certification to conduct teacher observations and development of skills in conducting difficult conversations about practice. Evaluation of the quality of curricular practice based on research. Taken concurrently with ED ADM 6706.

ED ADM 6709 School Law and Regulation: 3 semester hours
Prerequisites: Graduate standing. Critical examination of both (1) local, state, and federal laws and (2) notions of justice within which education policies are constituted and their concomitant practices implemented. Includes a review of the compliance issues relative to special education.

ED ADM 6711 Data-Driven Instruction and Team Leadership II: 3 semester hours
Prerequisites: B- or better in ED ADM 6708. Study of a cycle of data collection strategies, analysis and interpretation, all leading to actionable steps supporting teachers in the use of data as a professional tool to improve learning. Uses data from the residency site.

ED ADM 6712 Management of Organizational Systems: 3 semester hours
Prerequisites: B- or better in ED ADM 6708. Reviews the operational systems that provide for the effective management of school operations. Includes study and analysis of safety, budgeting and staffing issues. Taken concurrently with ED ADM 6711.
**ED ADM 6900 Internship: 1-10 semester hours**
Prerequisite: Consent of instructor. Closely supervised experience in a field setting under the direction of a graduate faculty member. An appropriate level of competence and evidence of growth in the professional role must be demonstrated by the intern. The internship will include planning, research, evaluation, and related professional activities.

**ED ADM 6901 Elementary School Principal Field Experience: 3 semester hours**
Prerequisites: Completion of 15 credit hours in either the MEd or EdS in Education Administration programs or consent of the instructor. Closely supervised experience in a field setting under the direction of a graduate faculty member. An appropriate level of competence and evidence of growth in the professional role must be demonstrated by the intern. The internship will include planning, research, evaluation, and related professional activities.

**ED ADM 6902 Secondary School Principal Field Experience: 3 semester hours**
Prerequisites: Completion of 15 credit hours in either the MEd or EdS in Education Administration programs or consent of the instructor. Closely supervised experience in a field setting under the direction of a graduate faculty member. An appropriate level of competence and evidence of growth in the professional role must be demonstrated by the intern. The internship will include planning, research, evaluation, and related professional activities.

**ED ADM 6903 Superintendent Field Experience: 3 semester hours**
Prerequisites: Completion of 15 credit hours in the EdS in Education Administration program or consent of the instructor. Closely supervised experience in a field setting under the direction of a graduate faculty member. An appropriate level of competence and evidence of growth in the professional role must be demonstrated by the intern. The internship will include planning, research, evaluation, and related professional activities.

**ED ADM 6904 Special Education Director Field Experience: 3 semester hours**
Prerequisites: Completion of 15 credit hours in either the MEd or EdS in Education Administration programs or consent of the instructor. Closely supervised experience in a field setting under the direction of a graduate faculty member. An appropriate level of competence and evidence of growth in the professional role must be demonstrated by the intern. The internship will include planning, research, evaluation, and related professional activities.

**ED ADM 7050 The Research Proc I: Framing Research Questions within the Ed Lit: 3 semester hours**
Same as EDUC 7050. Prerequisites: Admission to the Ed.D. or Ph.D. in Education Programs. An overview of the essential elements of research proposals and familiarization with the techniques and tools used to identify important research questions within the education literature. Emphasis is placed on exploring the research literature and both framing and justifying research questions within that literature.

**ED ADM 7800 Educational Administration Doctoral Seminar: 1-6 semester hours**
Prerequisites: Admission to doctoral program and consent of instructor. Intensive directed study of selected issues related to the administration of educational institutions.